

MEETING MINUTES

Name of Group: Community Health Council			
Date: 01/07/16			
Attendees	<p>Members present: Kristy Altman (Chair), Executive Director, Knoxville Track Club Ellen Zavisca (Chair-elect), Senior Transportation Planner, Regional Transportation Planning Organization Karen Pershing (Past Chair), Director of Community Initiatives, HealthCare 21 Business Coalition Dr. Martha Buchanan, Director, Knox County Health Department Jim Dickson, President & CEO, YMCA of East Tennessee Lara Fleming, Operations Officer & Director of HR, The Trust Company Gaye Fortner, President & CEO, HealthCare 21 Business Coalition Pam Frye, Chief Program Officer & Adoption Services Director, Harmony Family Center Melissa Knight, Executive Director, InterFaith Health Clinic Dr. Laurie Meschke, Associate Professor, University of Tennessee Department of Public Health Dr. Joe Miles, Assistant Professor, University of Tennessee Department of Psychology Debbie Pinchok, community volunteer Patricia Robledo, Business Liaison, City of Knoxville Capt. Eve Thomas, Internal Affairs, Knoxville Police Department Karen Tindal, community volunteer Lisa Wagoner, Supervisor of Health Services, Knox County Schools Amanda Weber, Grant Writer/Special Projects, Remote Area Medical</p> <p>Other/Guests: Senator Richard Briggs, Tennessee State Delegation Fiona McAnally, Program Manager for health planning, Knox County Health Dept Erin Read, Together Healthy Knox Coordinator, Knox County Health Dept</p>		
Recorder	Name: Erin Read, Knox County Health Department		
TOPIC	Discussion	ACTION or Follow up	WHO
1. Legislative update	<ul style="list-style-type: none"> Senator Richard Briggs from the Tennessee State Delegation spoke about InsureTN and other health issues in the Tennessee state legislature. 		
2. Approve minutes from Dec. meeting	<p>Key discussion points:</p> <ul style="list-style-type: none"> No changes to minutes. <p>Decisions made: Minutes approved unanimously.</p>		
3. Update: Nominating Committee	<p>Key discussion points:</p> <ul style="list-style-type: none"> One community slot is open for 2016, and one appointed (Farragut Mayor). The Nominating Committee is vetting a list of potential members using the board matrix from last year. Debbie Pinchok has spoken with Sue Stuhl and Farragut Town Administrator David Smoak to help get the mayor's appointee in place. 		
4. CHIP Document	<p>Key discussion points:</p>		

	<ul style="list-style-type: none"> • Dr. Laurie Meschke introduced the draft CHIP, a set of goals and objectives based on the four health priorities the CHC selected at their June 18, 2015 work session. • SMART objectives were defined using a qualitative approach that considered multiple factors: data trends, momentum behind the issue, etc. • Kristy asked any Council member whose organization might be able to fund part or all of the printing costs for the CHIP (quote sent via email) to please email her or Fiona or Erin. <p>Decisions made:</p> <ul style="list-style-type: none"> • CHIP document was approved as a draft/living document with some small changes. 		
5. Action Team Strategy Document	<p>Key discussion points:</p> <ul style="list-style-type: none"> • Dr. Laurie Meschke introduced the action team strategy document, which outlines lead organizations and contact people for each of the four action teams, team logistics and work yet to be done. • Council members agreed that team leads need to be convened in the next few weeks to hear context, timeline and deliverables for this effort. <p>Decisions made:</p> <ul style="list-style-type: none"> • Action team strategy document was approved as a draft/living document. The Council will revisit this document in a month for a more final version. 	Convene action team contact people to discuss timeline and deliverables	Executive Committee and CHI Committee
6. Policy & Advocacy Committee Update	<p>Key discussion points:</p> <ul style="list-style-type: none"> • Committee has begun list of speakers to invite to CHC meetings. Please send suggestions to Joe Miles (joemiles@utk.edu). • Joe met with CHC Chair Kristy Altman, Community Relations Committee Chair Gaye Fortner, Fiona McAnally & Erin Read, and came up with list of priority groups to present to about CHA and CHIP: <ul style="list-style-type: none"> • County Mayor • County Commission • City Council • Farragut Board of Mayor & Aldermen • MPC • School Board • Health care providers • Health care insurers in the local market • The Committee is planning a trip to Nashville this spring for CHC members to reach out to state legislators and build relationships and skills. • The Committee will also need a new chair in April. 	<ol style="list-style-type: none"> 1. Email Joe if interested in going to Nashville 2. Define process to appoint new Committee chairs 	<ol style="list-style-type: none"> 1. CHC members 2. Executive Committee
Announcements	<ul style="list-style-type: none"> • Dr. Martha Buchanan, Sunshine Law: County Law Office says the CHC is subject to the Sunshine Law. The City Law Office had said otherwise, but we will go with the more restrictive of the two opinions. CHC members will need to understand what this means, so Erin, Fiona, and Dr. Buchanan will work on getting a speaker for the February meeting. • On January 22 at 3:30 pm at Knox County Health Department, CHC members are invited to celebrate KCHD's achievement of voluntary accreditation and to acknowledge staff and partners 		

	<p>who helped KCHD achieve this milestone. Fiona and Erin may ask you for quotes and photos for a rolling powerpoint for this event.</p> <ul style="list-style-type: none">• The CHA and CHIP will be presented to MPC on January 12 and to City Council on January 19. See the "News and Upcoming Events" handout for details. CHC members welcome!
Adjourn	Next meeting: February 4, 2016, 8am to 10am, Cansler Family YMCA, 616 Jessamine Street